

STATUS 14-0 - COUNSELING AND GUIDANCE

- A. Definition:** Counseling and guidance are processes in which the vocational rehabilitation counselor works directly with a client to assist them in understand their condition and develop strategies to reach their goals.
- B. Scope of Services:** This status is to be used only for those cases in which the IPE calls for objectives for counseling/guidance and placement as the primary service needed to prepare and place a client in employment or retain current employment.

Movement to Status 14-0 may be made any time after eligibility is determined if the counselor establishes substantial counseling as the essential service to the eventual placement of the client.

C. Agency Expectations:

1. R-413 - Since this status is only used when the IVRS counselor is providing a significant program of counseling and guidance designed to result in client placement, it is important that counseling and guidance services be adequately documented. The issues that were addressed and the resolution of them should be clearly stated.
2. Counseling and Guidance is always marked on the IPE due to the nature of the work with the client, but it is not always marked on the CSR. It would be marked on the CSR when the counseling relationship is protracted and results in employment directly from Status 14-0.
3. At least quarterly an R-413 entry should indicate the issues, decision, rationale and next steps.

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